

Westland Elementary School Community Council 2016-2017

May 1, 2017 (re-scheduled from Apr. 3, 2017) **9:12 – 9:57a.m.**

Faculty Room

ATTENDEES: Barb, Shellie, Kerri, Nikki, Neffy, and Julie

Excused: Sara, Carrie, Joi, and Kelty

Guests: Evonne Ballard (PTA Pres.)

AGENDA:

Welcome!

1. Fundraiser ideas.
 - a. Discussed ideas for up-coming 2017-2018 school year. (ie. cookie dough, candy bars, color run, outdoor movie, gift wrap, and carnival)
 - b. Discussed PTA hold their fundraiser in the Fall, and SCC hold their fundraiser in the Spring. Further discussion led to the idea of doing one fundraiser for the year that is combined with PTA & SCC in a CARNIVAL. PTA could manage activities, and SCC could manage the food. If it's a PTA sponsored activity, then it's covered by insurance.
 - c. Barb mentioned there is enough funds in the SCC budget to donate to the PTA for a bounce house, pending Jordan District approving bounce houses at school activities.
 - d. Discussed the need to clearly communicate to parents and the community that it would be the only fundraiser of the year, and have sign-up sheets at Back to School Night for parents to volunteer for the carnival activities.
 - e. Motion to partner with PTA in a school carnival in the Fall 2017-2018 school year, pending approval made by Barb, 2nd by Neffy. Voting was unanimous.
 - f. Barb. will pass this idea to Westland's new Principal Lauren Goodsell starting 2017-2018 school year.
 - g. Murray High school hosts a large venue each year to display various PTA activity ideas. Julie plans to attend and observe ideas that could benefit SCC in the future.
2. March Minutes approved via e-mail – thank you everyone!
3. School Plans.
 - a. All school plans have been approved and submitted.
4. Emergency Evacuation Plans.
 - a. Barb reported these plans are still a work in progress, and should be discussed in a future meeting when they are finalized.

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5. New SCC volunteers for 2017-2018 school year.
 - a. Discussed how current SCC has served 2 full years (or 1 term), and some may or may not be returning next year.
 - b. Discussed the need for a staggering or rotating council. Suggestions were made to open 8 new parent positions for Fall 2017-2018 school year, then open 8 additional positions for Fall 2018-2019 school year.
 - c. Discussed writing the article in the May 2017 Westland school newsletter inviting 8 new parents to join SCC in the Fall 2017-2018, with the expectation they commit to attend the meetings. The next meeting is scheduled for Wed. Sep. 6, 2017 at 3:15 p.m. in the Faculty Room. Agenda includes voting in a new Chairman, Vice-Chairman, and a new Meeting Schedule.
 - d. Motion to open 8 new parent positions for 2017-2018, and 8 additional parent positions for 2018-2019, along with the next SCC meeting scheduled for Sep. 6, 2017 at 3:15 p.m. in the Faculty Room made by Shellie, 2nd by Nikki. Voting was unanimous.
6. Other items for discussion.
 - a. SCC/PTA survey's to be distributed at the end of May, instead of April 2017. School reward (Dum-Dum suckers) for 50% return rate. Discussed adding "optional" next to "parent's e-mail" on the survey.
7. Future Agenda Item.
 - a. Team Grants, SCC open positions or elections (if needed), Elect a new Chairman & Vice-Chairman, New Meeting Schedule, and Fall Fundraiser Carnival - combined with PTA & SCC.
8. Next Meeting.
 - a. Wed. Sep. 6, 2017 at 3:15 p.m. at Westland Elementary Faculty Room.
9. Adjourn.

ACTION ITEMS:

1. Barb accepted the assignments to:
 - a. Pass proposed idea of partnering PTA with SCC in one fundraiser in the Fall 2017-2018 school year to the new Principal, Lauren Goodsell.
 - b. Follow up with Emergency Evacuation Plans being finalized.
 - c. SCC/PTA Survey's distributed at the end of May 2017 to teacher's.

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- d. Pass on Team Grant ideas to new principal.
2. Kerri accepted the assignments to:
 - a. Submit article for school newsletter inviting new open parent positions, etc.
 - b. Send May Minutes via e-mail for vote by Fri. May 5, 2017. Votes due no later than Fri. May 12, 2017 by 12:00 p.m. (noon)
 - c. Send approved May Minutes to Shellie to post on school website.
3. Shellie accepted the assignment to:
 - a. Post May Minutes on school website by May 31, 2017.
4. Julie accepted the assignment to:
 - a. Attend PTA venue and report back next Fall on any ideas.
5. All SCC Members accepted assignments to:
 - a. Vote on May Minutes via e-mail to kerri.oakeson@gmail.com no later than Fri. May 12, 2017 at 12:00 p.m. (noon)
 - b. Attend next SCC Meeting on Wed. Sep. 6, 2017 at 3:15 p.m. in the Faculty Room if you'd like to serve another term.