

# Westland Elementary School Community Council 2016-2017

February 6, 2017

9:10 a.m. – 10:00 a.m.

Faculty Room

**ATTENDEES:** Barb, Shellie, Kerri, Nikki, Neffy, Julie

**Excused:** Sara, Carrie, Joi, Kelty, and Sandi

## **AGENDA & MINUTES:**

Welcome!

1. Minutes were approved for November 2016 (via e-mail majority vote)
  - a. Evonne (PTA Pres.) e-mailed a link to record our previous two SCC Meeting Minutes as volunteer service hours.
  - b. Kerri will forward link to SCC. Please log your hours in the system for SCC Meetings on 10-3-16 for 55 minutes & 11-7-16 for 38 minutes
2. Review & discuss survey for this spring Parent/Teacher Conferences.
  - a. Discussed finalizing survey, have printed for Parent Teacher Conferences at a table in center of gym for parents to fill out. Give out “Dum-Dum” suckers as incentive.
  - b. Neffy will touch base with Evonne to get final approval on PTA questions.
  - c. Nikki will put together & print completed survey (PTA & SCC).
  - d. Barb will coordinate set up of table, pencils, sign, dum-dum suckers, and Student Council members to help pass out & gather surveys
  - e. Kerri will create a schedule sign-up sheet for SCC members to volunteer shifts at survey table at PTC. Mar. 15 & 16 from 4-8 p.m.
  - f. School Climate Survey will also be taking place at SCC on computers
  - g. Motion to approve SCC survey questions made by Barb, 2<sup>nd</sup> by Shellie. Voting was unanimous.
3. Review & discuss Budget and Team Grants.
  - a. Motion to add “Fundraisers” to this topic, and move this agenda item to March’s agenda when Sandi is here made by Barb, 2<sup>nd</sup> by Neffy. Voting was unanimous.
4. Discuss SNAP (Safe Walking Route).
  - a. Barb passed out a copy of Jordan District’s Walking Route Map for Westland Elementary (see attached). Discussed safety along gated walkway along canal. Students are accessing drained canal through unlocked gate on 7420 S after school.
  - b. Barb will contact West Jordan City Police to patrol drained canal.
  - c. Kerri will contact the Water Master, Don Williams, who has the key to the lockable gate on 7420 S to see if it’s possible to lock gate after school.
  - d. Information regarding safe walking route, drop off & pick up zones, and crosswalks is given to parents, and will continue to be reinforced.
  - e. Motion to pursue safety measures discussed made by Shellie, 2<sup>nd</sup> by Julie. Voting was unanimous.
5. Review & discuss Digital Citizenship.

# Westland Elementary School Community Council 2016-2017

---

February 6, 2017

9:10 a.m. – 10:00 a.m.

Faculty Room

- a. Discussed safety on accessing internet at school. Jordan District purchased programs for internet safety that are approved by the State of Utah. Also, RAZ Kids assembly educating students on internet safety, as well as parent & student signed forms obtained at the beginning of the year during registration.
6. Review & discuss School Data.
  - a. Discussed combining agenda items 6, 7, and 8 on future agenda's.
  - b. Barb passed out Elementary School Improvement Plan, 2016-2017 (see attachment). Went over percentages of each grade 1-3 and overall average of 70%. These scores are part of LAND Trust plan.
  - c. Discussed reviewing program of current school plans, and the importance of the Beverly Taylor Sorenson Grant offered through State Legislation (for music programs in schools). Discussed considering a part time teacher dedicated to Westland, instead of sharing a teacher with another elementary for a quarter of the time.
  - d. Barb will bring more info. on the LAND Trust Plan, and Beverly Taylor Sorenson Grant part time position in the March meeting.
7. Review & create SIP, Literacy, and other plans
8. Discuss & formulate Trust Land Report for 2017-2018 school year.
  - a. Barb will send a draft copy of LAND Trust Plan via e-mail. Due April 2017.
9. Other items for discussion.
  - a. F.Y.I. – State Legislature Law – child abuse prevention program for student and parents training. More info. to coming about that.
10. Future agenda items.
  - a. Emergency evacuation plan – reunification of students to parents in case of an emergency. Found on Jordan District website.
11. Next Meeting.
  - a. Mon. Mar. 6, 2017 at 9 a.m. in the Westland Elementary Faculty Room
12. Adjourn

## **ACTION ITEMS:**

1. Barb accepted assignments to:
  - a. Coordinate set-up of table, pencils, signs, Dum-Dum suckers, and Student Council to help pass out & gather surveys at PTC.
  - b. Prepare Budget, Team Grants, and Fundraiser items for March mtg.
  - c. Contact West Jordan Police Dept. to help patrol canal after school
  - d. Prepare LAND Trust Plan, Beverly Taylor Sorensen Grant for March mtg.
  - e. E-mail LAND Trust Plan to Kerri to forward to SCC.
  - f. Provide more info. on child abuse prevention program training
  - g. Prepare emergency evacuation plan information for March mtg.

# Westland Elementary School Community Council 2016-2017

---

**February 6, 2017**

**9:10 a.m. – 10:00 a.m.**

**Faculty Room**

2. Kerri accepted assignments to:
  - a. Forward link from Evonne to SCC members to log hours spent in SCC Meetings so far on school system.
  - b. Create schedule for SCC to volunteer at survey table at PTC.
  - c. Contact Don Williams about locking gate to access canal after school.
  - d. Send February Minutes via e-mail for vote no later than Fri. Feb. 17, 2017. Votes due no later than Fri. Feb. 24, 2017 by 12 p.m. (noon).
  - e. Send March proposed Agenda to Shellie no later than Fri. Feb. 24, 2017 to post on school website
  
3. Shellie accepted assignments to:
  - a. Post February Minutes & March Agenda on school website by Mon. Feb. 27, 2017.
  
4. Neffy accepted assignments to:
  - a. Contact Evonne to get final approval on PTA questions for survey.
  
5. Nikki accepted assignments to:
  - a. Put together and print completed surveys for PTC