

Westland Elementary School Community Council 2016-2017

October 3, 2016

9:00 a.m.

Faculty Room

ATTENDEES:

Excused:

Guests:

AGENDA & MINUTES:

Welcome!

1. Update Contact List
2. Create Meeting Schedule
3. Review Council Roles & Responsibilities & Training.
4. Create Timeline.
5. Discuss Rules of Order & Procedures (including Robert's Rules).
6. Discuss Parent Invitation.
7. Discuss how to approve Minutes.
8. Discuss Budget & Fundraiser.
9. Survey results from last spring.
10. SCC article in monthly newsletter.
11. Bridge between SCC & PTA.
12. Other items for discussion.
13. Future agenda items.
14. Next Meeting
15. Adjourn

ACTION ITEMS: